



Nancy Buck  
Jacqueline Leventoff  
David Sager  
Ira Steingart  
Daniel Wright

**SULLIVAN COUNTY**  
**LAND BANK CORPORATION**  
100 North Street, Monticello NY, 12701  
P.845-807-0527 Planning@co.sullivan.ny.us

Freda Eisenberg  
Josh Potossek  
Alan Sorensen  
Terri Ward

**MINUTES**  
**Board Meeting**  
**March 16, 2017**

**BOARD MEMBERS:**

**IN ATTENDANCE:** Freda Eisenberg, Nancy Buck, Jacquie Leventoff, Ira Steingart, Josh Potossek

**ABSENT:** Alan Sorensen, Terri Ward, Daniel Wright, David Sager

**OTHERS IN ATTENDANCE:** Andy Ford (County Attorney's office), Helen Budrock (Sullivan Renaissance), Ron Stabak (Village of Liberty), Steve Lungren (SC resident)

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**I. Call to Order / Roll Call**

The meeting was called to order by F. Eisenberg, Chair, at approximately 8:26 a.m. Because of the snow storm of the previous days, no agenda had been printed. In the absence of Secretary Terri Ward, Vice Chair Jacquie Leventoff volunteered to prepare minutes.

**II. Approval of Minutes**

Due to the closing of County offices, minutes had not been circulated. The Board deferred approval of the March 2<sup>nd</sup> meeting minutes until the next meeting.

**III. Consideration of properties in the upcoming County tax foreclosure auction**

Nancy: Waiting for Village of Monticello's list of foreclosed properties. Should receive by week's end. All others are in.

Ron: Village of Liberty adopted a local law allowing for payment of taxes in installments.

Nancy: Should have a complete map of potential properties by March 25. What do we want to know about the properties so that an informed decision can be made before the SCLB acquires any properties? Auction will be the second week of June. We have until May to pull off properties from the final list.

Jacquie: Is there a penalty for giving the auction company properties and then removing them in May?

Nancy: No, we can remove properties until May.

Discussion followed. The Board determined that it would attempt to select several properties that it would request the County to pull from the auction prior to the publication of the auction catalogue. There was consensus that SCLBC board reps from Monticello and Liberty should provide input on the properties in their villages after reviewing the map.

#### **IV. Funding**

Freda: contract just received from LISC with insurance requirements. Term of grant is two years during which time the SCLBC is expected to acquire approximately seven properties for a mix of rehab and demolition. Money will also support some administration work. After public comments today, suggested the Board enter into executive session to discuss personnel issues.

#### **V. Public Comment**

Steve Lungren: sent a resume in for the position of ED. He is an architect by training and has extensive project management experience. He provided the personnel committee with a copy of his resume. Suggested the board hire an ED at least on an interim basis so the process is not rushed.

#### **VI. Executive Session**

Motion by Ira/ Nancy to enter in to executive session to discuss personnel: 8:50am

Motion by Ira/ Josh to come out of executive session: 9:10am

#### **VII. Next Steps**

Personnel committee was authorized to draft an employment ad and circulate it for approval to place.

Nancy: Treasurer's office has a staff member who can assist in the assessment of properties before we look to take them in the land bank.

Jacque: Suggested that an advisory board be established with experts in fields we need, such as construction, real estate, banking/finance, and legal. This advisory board will help assess properties also. Jacque and Freda are speaking to the general membership of the SC Board of Realtors on March 23rd.

Freda: Stated that there was only one company who responded for the request for a quote for our D&O insurance, Brown & Brown from Albany.

Jacque: Asked that the RFQ be tabled until the Chamber has an opportunity to contact their member agencies to identify why no local response was received. She will reach out to the Chamber.

Freda: A number policies, including procurement, need to be adopted. She will send policies out prior to the next meeting so that they can be discussed and adopted.

Next Meeting: March 28, 8am, Legislative Committee Room.

**Motion to adjourn: Ira/Nancy 9:26 am**